

**CITY OF SANTA ROSA  
BICYCLE AND PEDESTRIAN ADVISORY BOARD  
REGULAR MEETING  
July 21, 2011  
Minutes**

**1. CALL TO ORDER AND ROLL CALL**

Chair Dadko called the meeting to order at 4:05 pm.

Present: Chair Dadko, Vice Chair Moulton, Members Adams, Dektor, Gustavson, Klassen, Rego, Rhodes

Absent: Member Podva

**2. APPROVAL OF MINUTES**

Member Gustavson motioned to approve the May Minutes, seconded by Chair Dadko. Motioned carried 7-0. Member Klassen was not yet in attendance.

**3. COMMENT ON AGENDA ITEMS**

Comments from the public are noted under each specific agenda item. Non-agenda items appear under item 6.

**4. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**5. REPORT ITEMS**

**5.1 Bicycle and Pedestrian Advisory Board Monthly Activity**

Department of Transportation and Public Works (DTPW) Staff Fabian Favila presented the draft monthly activity calendar. The Chair, Vice Chair, and DTPW Staff reviewed the Board's activity month by month for a typical year. The draft calendar shows bi-monthly activity, which could mean the Board will meet every other month due to demand and shortage of staff resources.

**BOARD COMMENTS:**

The Board asked clarifying questions on the monthly activity calendar, mainly whether or not they should go back over the priority list. It was decided to revisit the Public Works Work Plan in August.

It was agreed that at the end of each meeting, it would be decided whether or not to hold a meeting the following month. The majority of the Board preferred meeting from 4:00p – 6:00p instead of the proposed change to 3:00p – 5:00p.

**PUBLIC COMMENTS:**

None.

## 5.2 Bicycle Parking Zoning Code Amendment

Department of Community Development (CD) Staff Erin Morris gave a brief background on the Bicycle Parking Zoning Code Amendment. On February 15, 2011, the City Council adopted the 2010 Bicycle and Pedestrian Master Plan Update, and on April 5, 2011, the City Council directed Community Development staff to proceed with zoning code amendments for bicycle parking requirements for new and redevelopment projects, which is the main change. Design guidelines do exist, but the amendment adds to that the concept of long term bicycle parking standards and subsequent zoning, which is the second change in the amendment. The City Council additionally directed CD to come back to Council in 4 – 6 months with a proposal. Ms. Morris stated that she would like to get comments from the BPAB to summarize for the Planning Commission, who is the body that will make the formal recommendation to the City Council after Public Noticing and Public Hearing.

### BOARD COMMENTS:

Member Rego summarized by saying the amendment says to her that bike parking is considered inclusive and not considered an afterthought. Member Rego is in favor of having parking for bikes with trailers, and feels parking corrals would work.

Member Rhodes asked clarifying questions regarding long term vs. short term bike parking. CD Staff Erin Morris answered, explaining short term parking is generally less than two hours at a bike rack, outdoors, publicly accessible, used by shoppers and visitors. Long term parking is typically indoors or covered, secure and intended for commuters, or longer term for reasons of sheltering from the elements, vandalism, etc. Member Rhodes also feels the businesses should not have to pay for the long term parking storage facilities and showers.

Chair Dadko asked clarifying questions regarding the ratios of short term parking to long term parking guidelines. She also stated that the City of Portland implemented “parking corrals” using parking spaces so as not to impede sidewalk travel, and perhaps Santa Rosa could do the same. Clarification is needed at the end of the amendment regarding showers and lockers requirements with long term bicycle parking.

Member Moulton asked how does the amendment reference the BPMP? CD Staff Erin Morris replied they are doing more analysis regarding the alignment of the two. Member Moulton commented that short term bike parking for visitors should be included in residential projects. Member Moulton is in favor of having parking for bikes with trailers.

Member Klassen asked about existing businesses and what changes, if any, would be made regarding bike racks. CD Staff Erin Morris stated that bicycle parking requirements would not be triggered for existing buildings unless an addition is proposed or if the use of the building intensified.

Member Gustavson commented that the draft provision for short-term bike parking in Section 20-36.090 C.2.a. currently says "...anchored bicycle racks **should** be located in convenient, highly visible and well lighted area within 50 feet of...entrance...." He suggested, and several other members concurred, that the word "should" be changed to "shall."

**PUBLIC COMMENTS:**

None.

**6. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

None.

**7. CHAIR / BOARD MEMBERS' ANNOUNCEMENTS**

Chair Dadko welcomed Christine Dektor who has joined the Board in Steve Frye's absence, and asked Christine to introduce herself.

Chair Dadko briefly announced that she and Member Moulton discussed their meeting topics list with Staff Fabian Favila, and gave a brief update.

Chair Dadko additionally announced there will be a Santa Rosa Neighbor Summit on August 19<sup>th</sup> and 20<sup>th</sup>. On 8/19 at 6:30 pm at City Hall there will be a guest speaker from the Portland Office of Neighborhood Involvement. On the 20<sup>th</sup> at Finley, there will be a summit and workshops from 9am - 3pm.

Member Rhodes asked if we could put pedestrian paddles on an agenda, and feels the ideas of the Board are intelligent and should be allowed on an agenda.

The Board asked staff to come up with a more detailed description of what the role of the Board includes and does not include.

**8. STAFF ANNOUNCEMENTS**

DTPW Staff Nancy Adams stated approval came from CalTrans to stripe Sonoma Avenue before winter.

Humboldt Bicycle Boulevard has new monies for this fiscal year to start phase 2. Phase 2 will include radar speed feedback signs, where to put additional Bike Boulevard pavement symbols, signal detection, and putting in bike boxes.

DTPW Staff Rob Sprinkle announced that Mission Blvd. has been paved from Montecito Blvd. to the creek and bike lanes were put in as part of the road diet.

Additionally paved and bike lanes added on Range Avenue, from Russell Avenue to Guerneville Road.

Next BPAB meeting will be August 18<sup>th</sup>, 2011.

**9. ADJOURNMENT OF REGULAR MEETING**

Hearing no further business, Chair Dadko adjourned the meeting at 5:34 p.m.