



COMMUNITY ADVISORY BOARD (CAB)
Finley Community Center, 2060 West College Avenue, Santa Rosa, CA 95401
Manzanita Room
Wednesday, June 22, 2011
5:30 – 7:30 P.M.
AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS:** Except for public hearing agenda items, the public may comment on all agenda items and on items not on the agenda but within the jurisdiction of the Community Advisory Board at this time. Comments will be heard on specific agenda items at the time the item is called. The public may comment on public hearing agenda items when the hearing is opened. Each speaker is allowed three minutes.
4. **APPROVAL OF MINUTES – May 25, 2011**
5. **APPROVAL OF AGENDA**
6. **CHAIRPERSON'S AND BOARDMEMBERS' REPORTS**
7. **SCHEDULED ITEMS**
 - 7.1 **CAB BUDGET FOR 2011-2012 – 20 minutes**

City Manager Kathy Millison will share a brief report on the recently adopted City budget and its impact on the Community Advisory Board (see attached memo). Following the City Manager's remarks, staff will update the Board in regard to the funding available in 2011-2012 for various CAB needs and programs. This item relates to CAB Goal # 1 which is listed at the end of this agenda.
Recommended Action: Information only
 - 7.2 **COMMUNITY IMPROVEMENT GRANT (CIG) PROGRAM – 10 minutes**

Staff will give a brief update regarding the 2011 CIG program. This item relates to CAB Goal # 3.
Recommended Action: Information and discussion only
 - 7.3 **CAB UPDATES AND ANNOUNCEMENTS – 30 minutes**
 - a. Block Parties Update
 - b. Community Gardens Update
 - c. Youth Summit – Oct. 2011 with SRJC
 - d. Neighbor Summit – August 19th and 20th
 - e. Date for next 'Call a CAB' event to be held at Pepe's on Sebastopol Road
 - f. SE Greenway

These items relate to CAB Goal # 2. **Recommended Action:** Information and discussion only
8. **WRITTEN COMMUNICATION**
 - 8.1 2011 Annual Recreation, Parks & Community Services Report
 - 8.2 2011 Community Advisory Board Goals

9. FUTURE AGENDA ITEMS

- 9.1 2011 Community Improvement Grants – Smaller grant awards for year round projects - July
- 9.2 Shared Working Definitions of Board Goals
- 9.3 Budget update
- 9.4 Building Department – do's and don'ts for residents
- 9.5 Public Utilities follow up
- 9.6 Work session on issues that need completion

10. ADJOURNMENT

The next regular meeting of the CAB is scheduled for Wednesday, July 27, 2011, at 5:30 p.m. in the Manzanita Room at the Finley Community Center, Santa Rosa, California.

GROUND RULES

**Honor person talking (no side conversations, answering cell phones, etc.
If you have to leave early, announce it to the group at the beginning of the meeting.
Be prepared to participate in the discussion.**

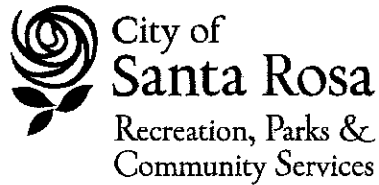
CAB GOALS

- 1. CAB, with community input, is powerfully and actively advising the City Council, City Manager and City staff on issues affecting the community.**
- 2. CAB will continue to improve the partnerships between neighborhoods, community organizations, businesses and the City to support and promote thriving, diverse neighborhoods.**
- 3. CAB is utilizing the Community Improvement Grants to make positive and measureable changes in the community.**



The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting Yvonne Earle at (707) 543-3292 one week prior to the meeting.

This information can also be accessed via the internet at: <http://srcity.org/default.aspx?PageID=650>
Any writing or documents provided to a majority of the Community Advisory Board regarding any item on this agenda will be made available for public inspection in the Recreation and Parks Department's Administrative Offices at 415 Steele Lane, Santa Rosa, CA, during normal business hours.



Date: June 14, 2011

To: Community Advisory Board Members

From: Marc Richardson, Director, Recreation, Parks & Community Services

Re: CAB Transition

As many of you are aware, the City continues to face a structural deficit, despite the recent passage of Measure P. In order to reduce the deficit, each department has been asked to make additional cuts or raise revenues. Recreation, Parks & Community Services (RPCS) is proposing to meet its budget target through a combination of revenue increases and restructuring. Under the City Manager's proposed budget plan, the City Council will be asked to move forward with implementing the parking use fee at Howarth Park and restructuring the department by moving a portion of the Community Services Division to the City Manager's Office.

The restructuring of the Community Services Division will relocate the Community Advisory Board (CAB) and coordination of Citywide volunteer engagement to the City Manager's Office. Unfortunately, the restructuring includes the elimination of the General Services Administrator position and many of the programs that are currently supported by that position. A vacant, undesignated position will be moved from RPCS to the City Manager's Office to support CAB and the Citywide volunteer engagement. Department related volunteer programs will remain in RPCS and will continue to be coordinated by our Division and Section Managers. Through this restructuring, the coordination of Citywide special events coordination will be relocated to RPCS and, in the short run, will be the responsibility of the Recreation Coordinator currently in Community Services, who will be reporting to the Director. An internal department committee is evaluating staffing resources and will be developing a more permanent staffing plan for the support of special events and park volunteers. The implementation of the staffing plan will occur after the conclusion of our summer programs.

The proposed changes will not become final until the budget is approved, and is of course subject to revision by the Council during their deliberations.