

SANTA ROSA CITY COUNCIL MEETING MINUTES

TUESDAY, JUNE 7, 2011
COUNCIL CHAMBER, CITY HALL, 100 SANTA ROSA AVENUE
REGULAR MEETING

2:00 PM (MAYOR'S CONFERENCE ROOM, ROOM 10)

1. CALL TO ORDER AND ROLL CALL

Mayor Olivares called the meeting to order at 2:00 p.m. Council Members present: Mayor Olivares, Vice Mayor Ours, Council Members Bartley, Gorin, and Wysocky.

Council Members Sawyer and Vas Dupre were absent.

2. ANNOUNCEMENT OF CLOSED SESSION ITEM(S) AND ADJOURNMENT TO CLOSED SESSION(S) IN MAYOR'S CONFERENCE ROOM (ROOM 10, CITY HALL)

PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment.

2.1 CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Fran Elm, Human Resources Director, Chris Sliz, Employee Relations Manager and Jennifer Phillips, Assistant City Manager.

Employee Organizations: Santa Rosa Firefighters Association – Local 1401 (representing City Employee Unit 2); Operating Engineers Local 3, Maintenance and Utility System Operators (Employee Units 3 and 16); Santa Rosa City Employees Association (Employee Units 4, 6, 7); Santa Rosa Police Officers Association, (Employee Unit 5); Service Employees International Union Local 1021, (Employee Units 8 and 14); Public Safety Management Association (Employee Unit 9); Santa Rosa City Attorneys' Association (Employee Unit 17), Santa Rosa Management Association (Employee Unit 18).

Unrepresented Executive Management, Middle Management, and Confidential Employees (Employee Units 10, 11 and 12).

2.2 ADJOURN CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER

Mayor Olivares convened the meeting in open session at 3:16 p.m. [3:16:33 PM](#)

3. STUDY SESSION

3.1 TRANSIT FIXED ROUTE SYSTEM "CITYBUS" OVERVIEW

The Transit Department will be providing an overview of the current fixed-route transit service "CityBus" focused on department considerations for improving operations, customer service, and image/brand to increase sustainable ridership. The department will provide an overview of the reasons, processes, and factors involved in managing the system including an overview of the system's fiscal status, the state and background of the current system, performance indicators, public outreach, and significant issues under consideration through 2016. The department will then solicit comments and direction from the City Council regarding issues to be considered in the oversight of the Transit system.

Jason Parrish, Interim Transit Director; Steve Roraus, Transit Superintendent; [3:30:20 PM](#) Michael Ivery, Transit Planner; and Joy Gipson, Outreach Coordinator, gave the staff presentation.

Steve Birdlebough advocated connecting the bus system to SMART.

Duane DeWitt spoke regarding bus service in Southwest Santa Rosa [4:11:54 PM](#)

Anne Seeley spoke regarding fuel costs.

4:00 P.M. (CITY COUNCIL CHAMBER) [4:15:00 PM](#)

4. ANNOUNCEMENT OF ROLL CALL

Council Members present: Mayor Olivares, Vice Mayor Ours, Council Members Bartley, Gorin, and Wysocky.

Council Members Sawyer and Vas Dupre were absent.

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSION(S)

6. PROCLAMATIONS/PRESENTATIONS

None.

7. STAFF BRIEFINGS

7.1 CITY OF SANTA ROSA PROJECT DEVELOPMENT TEAM RECEIVES TWO NATIONAL ENVIRONMENTAL AWARDS

On April 27, 2011 in Philadelphia, Pennsylvania, the U.S. Department of Energy awarded the City of Santa Rosa the "Steel on the Roof" award which reflects the largest amount of solar photovoltaic arrays of any of the 25 Solar America Cities. We installed over 40 megawatts of solar energy, beating out larger cities like San Jose, San Diego, Denver, Philadelphia, New York City and all others. This is the second year in a row we have won this award.

On May 13, 2011 in Hollywood, California the City of Santa Rosa won the Jolly Green Giant Civic Leader Award for our Fuel from Aquatic Biomass (FAB) Project. This award also included a \$25,000 cash prize to help enhance the project.

Tasha Wright, Utilities, gave the staff presentation. Caden Hare, Intern, spoke regarding the Jolly Green Giant award. [4:26:54 PM](#)

8. APPROVAL OF MINUTES – May 24, 2011 Regular Meeting Minutes

The Minutes were approved on a 5-0-2 vote, with Council Members Sawyer and Vas Dupre absent.

9.A MAYOR'S/COUNCILMEMBERS' REPORTS

1. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

No statements of abstention were made.

2. REPORTS BY COUNCILMEMBERS REGARDING VARIOUS AGENCY MEETINGS ATTENDED (IF NEEDED)

[4:31:19 PM](#)

- Sonoma County Transportation Authority (SCTA)
- Sonoma County Water Agency (SCWA)
- Solid Waste Advisory Group (SWAG)
- Appointment to Boards and Commissions
 - Personnel Board (1 appointment)

MOVED by Gorin, **seconded** by Bartley, **carried** on a 5-0-2 vote, with Council Members Sawyer and Vas Dupre absent, to appoint Mark Lincoln to the Personnel Board.

- Other

9.B CITY MANAGER'S/CITY ATTORNEY'S REPORTS

10. CONSENT ITEMS

PUBLIC COMMENT: None.

City Manager Millison pulled Item #10.5 from the agenda.

MOVED by Vice Mayor Ours, **seconded** by Council Member Wysocky, **carried** on a 5-0-2 vote, with Council Members Sawyer and Vas Dupre absent, to adopt the motion and adopt and waive reading of the text of the resolution in items 10.1 through 10.4 and 10.6 as follows:

10.1 RESOLUTION - DESIGNATE AND AUTHORIZE SPECIFIC CITY OFFICIALS AND THE CITY'S REVENUE ENHANCEMENT CONSULTANT TO EXAMINE CONFIDENTIAL TRANSACTIONS (SALES) AND USE TAX RECORDS OF THE STATE BOARD OF EQUALIZATION

This resolution, recommended by the Finance Department, authorizes designated City officials and MuniServices, LLC. to examine confidential transactions (sales) and use tax records of the State Board of Equalization in accordance with the California Revenue and Taxation Code.

RESOLUTION NO. 27891 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING SPECIFIC CITY OFFICIALS AND THE CITY'S REVENUE CONSULTANT TO EXAMINE CONFIDENTIAL TRANSACTIONS (SALES) AND USE TAX RECORDS

10.2 RESOLUTION - SECTION 457 DEFERRED COMPENSATION PLAN AMENDMENT-REGULAR EMPLOYEE PLAN

This resolution, recommended by the Finance Department, authorizes adoption of an updated 457 Deferred Compensation Plan and Trust document for the City's regular employees to comply with changes to the Internal Revenue Code

(IRC) and to permit loans; and authorizes the Chief Financial Officer to execute on behalf of the City any documents as may be needed from time to time that do not result in a cost to the City in order to administer the City's 457 Deferred Compensation Plan, subject to approval by the City Attorney.

RESOLUTION NO. 27892 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ADOPTING AN UPDATED DEFERRED COMPENSATION PLAN AND TRUST DOCUMENT FOR THE CITY'S REGULAR EMPLOYEES AND AMENDING THE PLAN TO PERMIT LOANS

10.3 RESOLUTION - CONTRACT AWARD - WEED AND RUBBISH ABATEMENT SERVICES

This resolution, recommended by the Finance and Fire Departments, awards a competitively bid contract for weed and rubbish abatement services with Ken Tamplen, Pleasant Hill, CA, for two years, with three one-year extension options. The contract offers an hourly labor rate that is 4% less than what the City currently pays Ken Tamplen for these services. The total amount of the two year contract is \$200,000. Funding for this expense is allocated in the FY 2010-2011 operational budgets of the Fire Department GL key 36002, object code 5321 and in the Recreation, Parks and Community Services Department GL key 090304, object code 5321 and JL keys 001410-5321-09568-00 and 001410-5321-09594-00, and will be funded in subsequent fiscal years when approved by Council.

RESOLUTION NO. 27893 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING AWARD OF A CONTRACT FOR WEED AND RUBBISH ABATEMENT SERVICES TO KEN TAMPLEN, PLEASANT HILL, CALIFORNIA

10.4 RESOLUTION - JOINT TRENCH RELOCATION AGREEMENT FOR SANTA ROSA AVENUE WIDENING PROJECT

This resolution, recommended by the Public Works Department, authorizes execution of an agreement with Pacific Gas and Electric Company for the Joint Trench Relocation for the Santa Rosa Avenue Widening Project – Yolanda Avenue to Kawana Springs Road. Funding for this project has been appropriated to Key No. 17144. The sources of

funds are Redevelopment Agency funds, Measure M funds and Capital Facilities Fees. No City General Fund money is included in this project.

RESOLUTION NO. 27894 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING JOINT TRENCH RELOCATION AGREEMENT WITH PACIFIC GAS AND ELECTRIC COMPANY (PG&E) FOR SANTA ROSA AVENUE WIDENING PROJECT

10.5 RESOLUTIONS - RESCINDING AND RECONFIRMING PREVIOUS APPROVAL OF ASSESSMENT LIENS AGAINST THE REAL PROPERTIES LOCATED AT 550 RICHMOND DRIVE, 430 LINK LANE, AND 721 MCDONALD AVENUE

These resolutions, recommended by the Department of Community Development, correct a procedural error by rescinding and reconfirming the special assessment liens in the amount of \$16,291.02 against the property located at 550 Richmond Drive, the amount of \$36,106.66 against the property located at 430 Link Lane, and the amount of \$48,025.61 against the property located at 721 McDonald Avenue for violations of the City Code that remain uncorrected by the responsible parties.

This item was pulled from the Agenda.

10.6 RESOLUTION - AUTHORIZING THE APPROPRIATION OF \$16,250 OF FUNDS NEEDED FOR THE REMAINDER OF FISCAL YEAR 2010-2011, AND SUPPORTING AN AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND START-SOCO, DBA ARTSTART, FOR THE MANAGEMENT AND OPERATION OF THE ARTSTART PROGRAM

This resolution, recommended by the Recreation, Parks & Community Services Department, authorizes the appropriation of \$16,250 of funds needed for the remainder of fiscal year 2010-2011, and supports the agreement between the City of Santa Rosa and START-SOCO, dba Artstart, for the management and operation of the Artstart Program.

RESOLUTION NO. 27895 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE APPROPRIATION OF \$16,250 OF FUNDS FROM

START-SOCO, DBA ARTSTART, FOR THE MANAGEMENT AND OPERATION OF THE ARTSTART PROGRAM FOR THE REMAINDER OF FISCAL YEAR 2010-2011, AND APPROVING AN AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND START-SOCO, DBA ARTSTART, FOR THE MANAGEMENT AND OPERATION OF THE ARTSTART PROGRAM

11. REPORT ITEMS

11.1 REPORT – APPROVAL OF AN AGREEMENT FOR THE MAINTENANCE OF THE VETERANS MEMORIAL MONUMENT

BACKGROUND: The Veterans Committee, as part of its request to locate the Veterans Monument at the City Hall Complex, has offered to fund the ongoing maintenance of the monument, future engravings, and any possible future relocation, should that become necessary. A fund has been set up with the Community Foundation Sonoma County to provide for these expenses and the committee has been funding the monument maintenance since its construction. The recommended maintenance agreement formalizes the current practice by outlining the responsibilities of the City and Veterans Committee as well as the procedures for ongoing maintenance of the monument.

RECOMMENDATION: It is recommended by the Recreation, Parks & Community Services Department that Council, by resolution, approve entering into an agreement for the maintenance of the Veterans Memorial Monument, located at the City Hall Complex on the corner of Sonoma and Santa Rosa Avenues and authorizes the Chief Financial Officer to deposit funds annually into Fund 1204, JL Key No. 09704 for the maintenance of the Veterans Memorial Monument.

Marc Richardson made the staff presentation.
[4:50:20 PM](#)

PUBLIC COMMENT: None.

MOVED by Council Member Bartley, **seconded** by Council Member Gorin, **carried** on a 5-0-2 vote, with Council Members Sawyer and Vas Dupre absent, to adopt and waive reading of the text of the resolution in item 11.1 as follows:

RESOLUTION NO. 27896 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING AN AGREEMENT

FOR MAINTENANCE OF THE VETERANS MEMORIAL MONUMENT

11.2 REPORT -- SANTA ROSA TOURISM BUSINESS IMPROVEMENT AREA ANNUAL REPORT

BACKGROUND: The Santa Rosa Tourism Business Improvement Area (SRTBIA) was established on September 3, 2010, via Ordinance #3946. The ordinance requires an annual report to the City Council that details recommended changes to the Area boundaries; improvements and activities provided for Fiscal Year 2010/2011; an estimate of the cost of providing improvements and activities for 2010/2011 and 2011/2012; the method and basis of levying assessments, the amount of any surplus or deficit revenues to be carried over; the amount of contributions from sources other than assessments and recommendations for the 2011/2012 Fiscal Year. The Annual Report is due to the Director of Economic Development and Housing by June 1 of each year.

RECOMMENDATION: It is recommended by the Department of Economic Development and Housing that the Council, by resolution, approve the 2010/2011 Santa Rosa Tourism Business Improvement Area (SRTBIA) Annual Report prepared by the SRTBIA Advisory Board and adopt the Work Plan for 2011/2012.

Nancy Manchester gave the staff presentation.
[4:57:39 PM](#)

PUBLIC COMMENT: None.

MOVED by Council Member Wysocky, **seconded** by Vice Mayor Ours, **carried** on a 5-0-2 vote, with Council Members Sawyer and Vas Dupre absent, to adopt and waive reading of the text of the resolution in item 11.2 as follows:

RESOLUTION NO. 27897 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ACCEPTING AND APPROVING THE 2010/2011 SANTA ROSA TOURISM BUSINESS IMPROVEMENT AREA ANNUAL REPORT AND ADOPTING THE STRATEGIC PLAN FOR 2011/2012

11.3 REPORT - UTILITY CERTIFICATES FOR 6200 AND 6350 CHANNEL DRIVE FOR OAKMONT TRUNK SEWER RELOCATION PROJECT

BACKGROUND: The Oakmont Trunk Sewer is within the bank of Santa Rosa Creek and requires relocation due to erosion issues. Relocating the trunk sewer to an alignment adjacent to Channel Drive would severely impact two properties on which easements must be obtained. Connecting these two properties to City sewer is a mitigation measure identified in an approved Mitigated Negative Declaration to mitigate for the impacts of the Oakmont Trunk Sewer Relocation project on these two properties. Before the Council are two applications for Utility Certificates to allow sewer service connections to two single family homes located at 6200 and 6350 Channel Drive which are outside of the City limits.

RECOMMENDATION: It is recommended by the Department of Public Works that the Council, by resolution, waive the provisions of Council Policy #300-02 and approve the requested Utility Certificates for sewer service connections at 6200 and 6350 Channel Drive. [5:15:01 PM](#)

Gillian Hayes made the staff presentation.

PUBLIC COMMENT: None.

MOVED by Council Member Gorin, **seconded** by Council Member Bartley, **carried** on a 5-0-2 vote, with Council Members Sawyer and Vas Dupre absent, to adopt and waive reading of the text of the Resolution No. 27898 in item 11.3 as follows:

RESOLUTION NO. 27898 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A UTILITY CERTIFICATE FOR SEWER SERVICE FOR A SINGLE FAMILY HOME LOCATED AT **6200 CHANNEL DRIVE** (031-050-056) FILE NO. UC11-010

MOVED by Council Member Gorin, **seconded** by Council Member Bartley, **carried** on a 5-0-2 vote, with Council Members Sawyer and Vas Dupre absent, to adopt and waive reading of the text of the Resolution No. 27899 in item 11.3 as follows:

RESOLUTION NO. 27899 ENTITLED:
RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING A UTILITY CERTIFICATE FOR SEWER SERVICE FOR A SINGLE FAMILY HOME LOCATED AT **6350 CHANNEL DRIVE** (031-050-054) FILE NO. UC11-011

12. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)

None.

13. [IF NEEDED] – ANNOUNCEMENT OF ADDITIONAL CLOSED SESSION ITEM(S), ADJOURNMENT TO CLOSED SESSION(S), RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS, IF ANY

14. PUBLIC COMMENTS ON NON-AGENDA MATTERS [5:22:51 PM](#)

Anne Seeley spoke regarding resolution of a problem with the Department of Motor Vehicles.

Roger McConnell spoke regarding [5:26:07 PM](#) the utility billings at Coddington Estates.

15. ADJOURNMENT OF MEETING

Hearing no further business, Mayor Olivares adjourned the meeting at 5:27 p.m. The next regularly scheduled meeting will take place on June 14, 2011 at a time to be set by the Mayor. [5:26:58 PM](#)

Approved on: June 28, 2011

Sara J. Anna
Interim City Clerk