

City of Santa Rosa  
COMMUNITY ADVISORY BOARD (CAB)  
April 20, 2011 – Minutes

- 1. Call to Order**

The meeting was called to order by Chairperson Narath at 5:45 p.m. at the Finley Community Center in Santa Rosa, California.
- 2. Roll Call**

Present: Barragan, Buonaccorsi, Chang, Cohn, Combs, Dibble, Ebright, Narath, Topper, Lee  
Absent: Handy, Escobar, Wang
- 3. Public Comments**

None
- 4. Approval of Minutes**

The minutes from the March 23, 2011 meeting were unanimously approved after a motion was made by Ebright and seconded by Cohn.
- 5. Approval of Agenda**

The agenda was approved without objection.
- 6. Chairperson's and Board Members Reports**

Reports were given regarding the following: Community outreach is needed in regard to the Community Improvement Grant (CIG) program; A community clean up was held at Airfield Park and it is hope that the neighborhood will apply for a CIG; Earth Day events were held on Saturday, April 16<sup>th</sup>; A 'Keep Kids Alive' meeting was held this morning at Shepherd School – it is hoped funding can be found so program signs can be provided; Board members were encouraged to support and attend the 'Day of the Children' event which will be held on Saturday, April 30<sup>th</sup> from 11am – 6pm at Kawana School.
- 7. Scheduled Items**
  - 7.1 Neighbors Summit Update – August 19 and 20, 2011**

Narath reported feedback was gathered at the community planning meeting held on April 7<sup>th</sup> at the Senior Center. There is also a need for the committee to review the summit goals. Board members were encouraged to give suggestions in regard to a keynote speaker for Friday evening as well as for the workshops to be held on Saturday. The Chamber has offered to work with the neighborhood to help create jobs. Neighborhood leaders are being contacted and it is hoped a map showing neighborhood boundaries will be available at the summit. It was noted that neighbors in the South Park area have shown an interest in creating a neighborhood group. Barragan offered a free booth space to the CAB at the upcoming Cinco de Mayo event to help promote the Neighbors Summit and CIG program.
  - 7.2 Keep Kids Alive**

Cohn shared information concerning this national program and the need to find funding for signage. Richardson noted Public Works is spearheading this program and staff in that department may have funding sources available. Staff will contact Public Works in regard to this program and report back to the Board.
  - 7.3 CAB Input for Capital Improvement Program (CIP)**

Budgets will be presented to Council at meetings held on May 3 and May 5. The community and all Board members are invited to attend, either in person or by viewing the meetings online.

#### **7.4 Review of CAB Goals in Relationship to the Neighbors Summit**

Narath reviewed the Board's current goals, noted the progress that has been made on some of them and suggested they be updated and simplified. Future Board meeting agendas should concentrate on the goals to help keep meetings and Board members continuously focused on them.

Board members noted the opportunity to ramp up some of the goals as well as review and condense the rest of them. Suggested goals could include: Support the goals of the Neighbors and Youth Summits, especially in organizing and strengthening neighborhoods; Advise and facilitate community input to Council; Improve leadership in environmental initiatives; Utilize the Community Improvement Grant program to make positive and measureable changes in the community; Improve partnerships between neighborhoods, businesses, community organizations and the City to support and promote thriving, diverse neighborhoods.

The Chair and staff will work together to rewrite the goals and then report back to the Board. It is hoped subsequent Board agendas will be formatted around the updated list of goals.

#### **7.5 CAB Reports, Updates and Announcements**

- a. I350 Garden Challenge will be held on May 14 & May 15. Participants can register online at iGrow or at Daily Acts.
- b. A COPE meeting will be held on Thurs, April 28 at City Hall. Board members should encourage the community to attend. CIG pamphlets will be available at the event.
- c. The 45<sup>th</sup> anniversary of Tzu Chi Foundation will be held at City Hall on May 15<sup>th</sup>, 10am-1pm.
- d. CommUnity will be held at Elsie Allen High School on May 15<sup>th</sup>. Applications for this event are due this Friday, April 22<sup>nd</sup>.
- e. Spring Clean will be held at Finley Park on Sat., May 14<sup>th</sup>. A sustainable food and community garden event will follow in the afternoon.
- f. A date for the next 'Call A CAB' event needs to be selected.
- g. Help is needed to set up for the Cinco de Mayo event. CAB will have a table with information available about various programs.
- h. Board members were encouraged to contribute and subscribe to the City Manager's newsletter.
- i. Narath was recently honored by the Chamber of Commerce for Green Issues and Opportunities.
- j. The Sonoma County Library fundraiser will be held on Sat., April 23<sup>rd</sup>.

#### **8. Written Communications**

None.

#### **9. Future Items**

- 9.1 Parks Picnic Policies, Lisa Grant – May
- 9.2 2011 Community Improvement Grants – Option of smaller grant awards for year round projects – July
- 9.3 Community Gardens Policy - draft
- 9.4 Updated CAB Goals
- 9.5 Block Party Kits report
- 9.6 Budget updates

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- 9.7 Building Department – do’s and don’ts for residents
- 9.8 Public Utilities follow up
- 9.9 Work session on issues that need completion

**10. Adjournment**

The meeting was adjourned at 7:19 p.m. The next regular meeting of the Board is scheduled for Wednesday, May 25, 2011, at 5:30 p.m. at the Finley Community Center in Santa Rosa, California.

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Tanya Narath, Chairperson

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Yvonne Earle, Recording Secretary