



DATE: February 7, 2011
TO: Council, Board & Commission, and Staff members
FROM: Gayle Petersen, Acting City Clerk

SUBJECT: REQUIRED ETHICS TRAINING
Friday, March 18, 2011
1:45 – 4:15 PM
City Council Chamber

AB 1234 made it mandatory for the Council and certain Board, Commission and City staff members to attend a two-hour ethics training session every two years. Attached is a flyer for our upcoming 2011 Ethics Training to meet that requirement. This year's training will be conducted by noted ethics expert JoAnne Speers from the Institute for Local Government, who will cover the following topics, and more:

- The Public's Right to Fair and Unbiased Decision-Makers
- The Prohibition Against Vote-Trading
- Restrictions on Personal Loans to Public Officials
- Restrictions on Participation in Decisions that May Benefit an Official's Family
- Disqualification from Decision-Making Based on Receipt of Campaign Contributions
- Restrictions on Campaign Support from Agency Staff
- Restrictions on Holding Multiple Public Offices
- Requirements for Competitive Bidding Processes for Public Contracts
- Protections for Whistle-Blowers
- Disclosure of Sources of Income and Other Financial Interests
- Disclosure of Charitable Fundraising Activities
- Disclosure of Campaign Contributions
- Open Meeting Laws
- The Public's Right to Participate in Meetings
- The Public's Right to Access Records
- Consequences of rules violations

Please mark your calendars and plan to attend this very important training.

If you cannot attend, please contact the City Clerk's Office to learn more about an on-line self-study course and test that is also available, and how to get credit for taking that course. However, we recommend that you attend the live session if possible—it's a far better quality training, and provides the additional benefit of Q & A and discussion, the opportunity to take advantage of the expertise of the presenter, and the opportunity to network with other Board and Commission members and City staff members.

We look forward to seeing you on March 18th. Light refreshments will be served. Please call or email the City Manager/City Clerk's Office (543-3011 or swilliams@srcity.org) to register, or to enroll for the on-line session.