

**CITY OF SANTA ROSA
BICYCLE AND PEDESTRIAN ADVISORY BOARD
REGULAR MEETING
February 17, 2011
Minutes**

1. CALL TO ORDER AND ROLL CALL

Chair Dadko called the meeting to order at 4:06 pm.

Present: Chair Dadko, Members Adams, Gustavson, Klassen, Moulton, Rego

Absent: Members Frye, Rhodes

2. APPROVAL OF MINUTES

Member Klassen motioned to approve January Minutes, as amended, seconded by Member Adams. Motioned carried 6-0.

3. COMMENT ON AGENDA ITEMS

Comments from the public are noted under each specific agenda item. Non-agenda items appear under item 6.

4. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

None.

5. REPORT ITEMS

5.1 Department of Public Works 2011/12 Work Plan

Department of Public Works (DPW) staff Nancy Adams presented the proposed DPW work plan for implementing pedestrian and bicycle projects from the BPMP in the budget year (detailed in the staff report and attachments). Public Works also provided the status of past and current projects, in addition to any new projects being proposed in the budget year.

BOARD COMMENTS:

The board discussed specific projects they wanted to move up on the priority list, but after Member Gustavson spoke, stating that since the master plan was recently adopted, the shuffling of priorities is not appropriate. It was suggested that the Board go with the list in the adopted plan until further information is available that might change the priority order, and the board was in agreement.

Chair Dadko motioned to support staff's work plan project list for Fiscal Year 2011/2012, seconded by Member Moulton, motion carried 6-0.

PUBLIC COMMENTS:

None.

5.2 Transportation Development Act (TDA) Article 3 Revenues and Projects proposed for Fiscal Year 2011/12

Transit Department staff Fabian Favila gave an overview of the funding process and fund estimate of revenues.

Department of Public Works (DPW) Staff Nancy Adams provided an overview of available revenues and projects currently funded by TDA and the projects proposed for funding in Fiscal Year 2011-12 with TDA funds:

- Humboldt Street Bike Boulevard Traffic Calming project – Phase II (\$50,000)
- Pedestrian Flasher at Hearn Avenue and Old Stony Point Road (\$50,000)
- Brush Creek Class I bike and pedestrian path rehabilitation (\$250,000).

DPW staff Nancy Adams discussed the projects listed above that are slated for TDA3 funds and the estimated construction schedule.

Chair Dadko motioned to support the City's plan to allocate \$350,000 of TDA3 funds to the above projects, and seconded by Member Klassen. Motion carried 6-0.

BOARD COMMENTS:

The Board was supportive of the projects chosen, and are looking forward to those projects being completed.

PUBLIC COMMENTS:

None.

5.3 Proposed bike route destination signing

The Bike and Pedestrian Advisory Board (BPAB) had asked staff to work on signing Class III bike routes (non striped bike lanes) in Santa Rosa. This was in an effort to recognize preferable routes within the City. Upon review of some of the proposed routes, staff began to discuss some basic questions relating to the audience that we are trying to reach and what we are attempting to convey through the use of signing. DPW Staff Rob Sprinkle showed examples of how bike routes are designated in other cities.

Proposing to have signage for "out of town" folks (and those not familiar with our bike routes) to direct them to popular spots or destinations, i.e. transit centers, shopping centers, parks, etc. It was discussed how specific (Joe Rodota Trail) the signs would be or more general (city names like "Sebastopol this way.") Transit Department staff Fabian Favila said

that in moving forward with a signage program it is important not to confuse terms. The term proposed, "regional," can mean two different networks at the Sonoma County Transportation Authority and the Metropolitan Transportation Commission levels. He suggested using a different term (e.g. intercity). He noted that the routes identified in the proposal also cover multiple routes in the Bicycle and Pedestrian Master Plan as well. This could cause confusion in future planning efforts and have funding implications.

BOARD COMMENTS:

The Board is very much in favor of the signage. They generally felt the new distinct signs would be a real improvement while keeping in line with existing signs.

PUBLIC COMMENTS:

None.

5.4 Bicycle & Pedestrian Subcommittees

Member Moulton handed out a proposal to establish subcommittee(s) - both the creation of a Pedestrian Subcommittee, and a Bicycle Subcommittee to work on items in between regularly scheduled Board meetings.

BOARD COMMENTS:

It was generally agreed that the board would like to have a better vision of what topics/projects may come before them in the upcoming months, giving them the opportunity to visit sites and research, etc., but subcommittees were not necessary at this time. However, Board Members are allowed to visit sites and talk to staff in an effort to have a better understanding of upcoming items and be better prepared for discussion. It was suggested to list preliminary agenda items for next meetings.

PUBLIC COMMENTS:

None.

6. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Board on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board. Each speaker is allowed three minutes.

7. CHAIR / BOARD MEMBERS' ANNOUNCEMENTS

Chair Dadko asked the new members to introduce themselves.

Members Klassen and Moulton met with DPW staff regarding the signage item.

Chair Dadko wanted to elect the vice-chair. Motion made to elect Member Moulton vice-chair by Member Klassen, seconded by Member Gustavson. Motion carried 6-0.

Member Klassen stated that Richard Canini called him regarding having the Transit Mall/pedestrian issue on a future agenda, however, Council has already made their decision on this topic.

Highway 101 overcrossing design guidelines - possibly on March meeting agenda.

Member Moulton announced that the SMART Civic Center Station Area Plan Advisory Committee is having a community visioning meeting on March 9th regarding that location.

Member Moulton will not be able to attend the March BPAB, as she is attending a bike summit in Washington, D.C.

8. STAFF ANNOUNCEMENTS

DPW Rob Sprinkle stated there is an up-coming issue with SMART, requesting the rail crossing at Jennings. Rob will not be attending the March meeting.

DPW Nancy Adams stated the BTA (Bicycle Transportation Account) grant is due March 18th and she is investigating potential projects. One project is to use it for SMART, a multi-use path from College up to Jennings. Another possibly is requesting BTA funds for the Highway 101 Bicycle and Pedestrian Bridge Project Initiation Document (PID). Board letter of support will be requested at the March meeting.

Safe Routes to school project will be coming up on the March agenda.

9. ADJOURNMENT OF REGULAR MEETING

Hearing no further business, Chair Dadko adjourned the meeting at 6:15 p.m.