

**LUTHER BURBANK HOME & GARDENS**  
**June 18, 2008**

**1. CALL TO ORDER**

The June 18, 2008 Board meeting was called to order by Chair Haeg at am at the Finley Center in Santa Rosa, California.

**2. ROLL CALL**

Present: Haeg, Yare, Russ, Johnson, Milano, Nestle, McCaw, Reed, Hower, Hitao, Harrington

Absent: None

Staff: Grant, Hall, Richardson

**3. PUBLIC APPEARANCES**

**4. Art District Tour**

Marc Richardson reviewed the business plan and gave a presentation on the Santa Rosa Arts District; the business plan and the map are included with the minutes of this meeting. After Marc's presentation the Board took a tour of the downtown Arts District on Rosie the Trolley.

**5. APPROVAL OF MINUTES AND AGENDA**

**5.1 Approval of Minutes**

Moved by Nestle; seconded by Harrington, to approve the minutes; motion carried.

**5.2 Approval of Agenda**

Moved by Johnson; seconded by Milano, to approve the agenda; motion carried.

**6. Chair's Comments/Announcements**

- Rialto Cinemas program to share the net profits of a screening on August 17 was presented and information reviewed is included with the minutes of this meeting.
- Frank attended the City Council meeting on Tuesday, June 17 and spoke on behalf of the Board at Mayor Blanchard's memorial program.

**7. Volunteer Association/Planning Committee**

- *A Man Named Pearl*, to be presented by the Rialto Cinemas as a fund raiser for LBH&G, is recommended for participation.
- Mother's Day was very successful with \$900+ in plant sales and \$1600 total sales for the day.
- Antique Evaluation Faire is on July 19 and the Midsummer Garden Tea is on July 27.
- Plants are recommended to be sold at Wednesday Night Market.
- The old small greenhouse has been removed and the new greenhouse will be erected soon.

**8. Monthly Financial Report**

- Hower reviewed the report included in the board packet which is filed with the minutes of this meeting.

**9. Board/Staff Announcements**

- Milano commented on Richard Russ's articles in the Burbankian.
- LBH&G was mentioned in the 2008 Road Trips insert in the current Sunset magazine.
- Grant shared the insert for Recreation & Parks that was in the Press Democrat.
- The Burbank 1926 Dodge has been permanently moved to Tim Hall's home in it's new storage container.
- The Poppy Poster reception will be held at LBH&G on July 17 at 5pm.
- Filoli Gardens sent a thank you for the tour they took and were very impressed with LBH&G.

**10. Garden Report**

- Continuing to keep the garden updated with new plantings.

**11. Gift Shop Report**

- Sales in the Gift Shop are good with staffing levels and scheduling working well.

SUBJECT TO APPROVAL

## **12. Training Update**

- Training for new volunteers will take place August 4, 11 and 18.
- Scheduling Docents continues to be an issue with some not committing to the number of shifts required. The Planning Committee is asked to resolve the situation.

## **13. Scheduled Items**

### **13.1 Transfer of funds from Reserves**

Grant reports that the transfer of funds will be resubmitted to City Council after July 1, fiscal year end, when the correct amounts to be transferred are established based on funds needed to cover the fiscal 08-09 budget. Transfer of funds will be revisited on the July agenda.

### **13.2 Goals Committees**

#### **CIP – Capital Improvement Program**

- Report circulated and reviewed by Johnson is included with the minutes of this meeting. Discussion followed.

#### **Funding Resources**

- Report circulated and reviewed by Haeg is included with the minutes of this meeting. Discussion followed. Gig Hitao is now a member of this committee.

#### **Volunteer Recruitment/Community Awareness**

- Report circulated and reviewed by Milano/Yare is included with the minutes of this meeting. Discussion followed.

### **13.3 ARG Prioritization**

- To be deferred to the July agenda.

**ADJOURNMENT:** Meeting was adjourned at 12:15pm by Chair Haeg.

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Recording Secretary

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Board Chair