

**ENVIRONMENTAL COMMITTEE**  
**MAY 12, 2008, 11 A.M. – 12:30 P.M.**  
**MSCS Conference Room 4**  
**Meeting Minutes**

**ATTENDING MEMBERS:**

Steve Brady  
Chris Carrieri  
Elise Howard  
Frank Kasimov

Tracey Pugh  
Jane Rozga  
Dell Tredinnick  
Tasha Wright

**Introductions:** Dell Tredinnick welcomed everyone to the meeting.

**Algae Update:** Dell stated that the Algae Project was awarded an innovation award from ICLEI at the Local Action Summit in Albuquerque, New Mexico. He announced that the Team is going to the BPU on June 5<sup>th</sup> to tell them about the award and the \$75,000 Algae Grant from the Bay Area Air Quality Management District (BAAQMD).

**Community Advisory Board (CAB) Update:** Chris Carrieri reported that the Community Improvement Grants available through CAB and the City are in the last month of the proposal deadline for the '08 cycle: proposals are due into the City Manager's Office by July 1<sup>st</sup>. He said that CAB is making an effort to fully market the proposal opportunities to neighborhood based groups, clubs, and organizations throughout all seven of the CAB districts.

Chris stated that in April, the Board heard from two City staff members on ongoing topics of concern. He said the first was Mike Reynolds from Community Development Code Enforcement. He said that occasionally, there are ways that CAB can educate on how the complaint process works, how cases are prioritized, and possibly suggesting alternative resources. He added that the second, Rick Moeser, Director of Public Works, shared the Capital Improvement Projects process pertaining to CAB's involvement. Chris said that the City Charter indicates the role the Community Advisory Board is to play in the process, but a system is yet to occur.

**Solar Sonoma County:** Tasha Wright stated that Solar Sonoma County received a \$200,000 Department of Energy grant. She said that the contract was at Legal, and that she is working on appropriating funds for the Program.

**Environmentally Preferable Purchasing Policy:** Elise Howard said that she is working on an EPP staff training presentation. She wants the training program with Corporate Express to gain momentum this summer. She said that representatives from each department will be identified and will integrate the program into their departments. Elise stated that she is researching hiring a Bay Area professional trainer. She stressed the need for a City wide program.

**Action Item:** Elise will give the presentation to the Committee in the near future for their review and input.

**Communication Outreach:** Tasha reported on the progress made by the Utilities Department to provide recyclable bags for its 1600 employees. She said that stainless steel water bottles that say "Take it from the Tap" were ordered. She stated that the bags will have the City Logo on them, say "Shop Santa Rosa", and will also contain a CFL and a survey of employee priorities: in partnership with Risk Management, they will be distributed during Employee Orientation and Safety meetings.

**Biosolids Environmental Management System (EMS):** Elise said that she has completed and sent out the Internal Audit report. She said that they are hoping that by fall there will be an external audit and certification by the National Biosolids Partnership. She reported that there are problems with training the crew on the night shift.

**Grant Update:** Dell discussed the BAAQMD grant. Nicole Dorotinsky discussed a CEC grant that is in the application process: we have passed all five parts of the review process by the Grant Committee from San Diego State University, and they have recommended us for funding for the grant. She added that we should hear from them in the next month.

**Action Item:** Nicole will email an Algae Project Brochure to committee members.

**Greening of the Downtown Market:** Tracey Pugh talked about the timeline of greening the market. She said that this year they have trash, recycle, and compost bins located around the market. She said that there will be water stations for people to fill up their personal bottles. Tracey added that in the future the food booths will have to use all compostable ware, and that there may be a glass bottle ban. She circulated a timeline document detailing the gradual changes to green the event.

Meeting adjourned at 12:00 P.M.

**NEXT MEETING: June 9, 2008 at 11:00 A.M. at the Municipal Services Center South (MSCS) in Conference Room 4.**