

**City of Santa Rosa**  
**COMMUNITY ADVISORY BOARD (CAB)**  
**January 27, 2010 – Minutes**

1. **Call to Order**

The meeting was called to order at 5:30 p.m. at the City Hall Annex in Santa Rosa, California.

2. **Roll Call**

Present: Narath (North Area), Byrd (Northwest), Cohn (Southwest), Lee (Northeast), Mai (Southeast), Carrieri (Downtown), Hopkins (Downtown), Chang (Southwest), Dibble (North Area), Buonaccorsi (City Staff), Barragan (Northwest) and Combs (South Area)

Absent & Excused: Wang (Northeast), McDonald (Southeast), Johnson (South Area) and Carrieri (Downtown)

3. **Public Appearances**

None.

4. **Approval of Minutes – December 16, 2009**

Remove item #5 and move Barragan to excused absent from present.

5. **Approval of Agenda**

6. **Chairperson's and Board Members' Report**

Tanya agreed to consolidate the reports being e-mailed to her by CAB members and to send them out. Tanya, Lee and Curtis represent CAB/BOCS Sub-committee.

7. **7.1 COPE – Fire Station Involvement:**

Craig Lowe is working to develop the Fire Corp and is working on the opportunity of COPE and radio communications at each Fire Station related to access and communications to City's EOC.

**7.2 LIST – Neighborhood Groups**

Curtis and Jo Anne are working on Goal 2.2 "Identifying an initial list of residents who are vested in their community" and are working off a spreadsheet provided by Pat Fruiht. Each CAB Member is to take an inventory who is working in their area, update the list and bring it back to the next cab meeting and/or send it to Ed Buonaccorsi so he can consolidate the lists into one file.

**7.3 Review of Board Goals and Assignments**

Council Goal 2.3 – Community Capacity Building: Arnie shared the step-by-step manual that is part of the Heal and Community Outreach Leadership Training which is targeted for the Southwest and/or Southeast area of Santa Rosa. There was discussion to provide cost for this training to allow potentially each CAB member to bring two community leaders and future leaders to such a training. Arnie will provide costs at the next meeting. Arnie will send out applications forms for the Southeast/west training to all CAB members and provide all CAB members a summary of the program.

Council Goal 2.4 Leveraging information technology, Eric McHenry is offering to help set up a Facebook for CAB. Council Goal 3.1 Community Investment Grants process Ivan offered to help set up some guidelines to consider based on the work that Chris did that was included in the CAB's Agenda package.

**7.4 Public Works Delighting Schedule**

SUBJECT TO APPROVAL

Rich Moshier-Public Works Director, provided information on why delighting is necessary to reduce the Public Works Department's energy bills. Lighting throughout Santa Rosa will not be eliminated at intersection or high pedestrian areas. Each area is being assessed and Rick even walks many of the areas to help with that assessment. There was talk about putting the delighting schedule on line and Rick will look into providing this. The SRJC area is close to completed. Some street lights are being installed with solar sensors and timers to minimize time on and are receive ½ the normal electrical costs and an estimated **1,000 tons of greenhouse gas emissions** will be reduced annually through this program. [www.srcity.org/streetlights](http://www.srcity.org/streetlights)

### **7.5 Budget**

There is no budget for CAB. There is funds for the CAB Grant Program. There are some funds for printing neighborhood letters in the City Manager's Office. However when a program is transferred or created as Community Services Division has been, it does not always get the funding transferred to cover the responsibilities.

### **7.6 Committee Reports**

Tanya will collect the reports from CAB members and summarize them for distribution. There will be a notice to remind all CAB members to complete and send in their reports two weeks in advance of the next CAB Meeting.

### **8. Future Agenda Items:**

9.1 Neighborhood Submit – April 10<sup>th</sup>.

Look at business cards and name tags with City Logos

Look into providing Community Organizational Training for CAB members and others

### **9. Adjournment**

The next regular meeting of the Board is scheduled for Wednesday, February 24, 2010 at 5:30 p.m. in the City Hall Annex, 90 Santa Rosa Avenue, Santa Rosa, California.

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Tanya Narath, Chair

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Edwin Buonaccorsi, General Services Administrator