



RESIDENTIAL PARKING PERMIT APPLICATION AND RESIDENCE DECLARATION
ORDINANCE 2652 AND 2752

NAME Last First MI

RESIDENCE ADDRESS Zip

MAILING ADDRESS Zip

TELEPHONE CA DRIVER'S LICENSE NO.

CA VEHICLE LICENSE NO. YR MAKE COLOR

CA VEHICLE LICENSE NO. YR MAKE COLOR

CA VEHICLE LICENSE NO. YR MAKE COLOR

By my signature on this Application for a Residential Parking Permit, I acknowledge that I reside at the address stated hereon, and I am the authorized owner or lessee using the motor vehicle(s) bearing the license plate number(s) on this application. I further acknowledge that the current California DMV Registration(s) must be presented with this application and each year thereafter for renewal of permit(s). "Motor vehicle" is defined as an automobile, truck, motorcycle, or other motor driven form of transportation not in excess of 8,000 pounds gross vehicle weight (Ordinance 2713).

I UNDERSTAND THAT THIS PERMIT IS TRANSFERABLE TO A GUEST'S MOTOR VEHICLE (WHICH IS CURRENTLY REGISTERED WITH DMV) AND SHALL BE DISPLAYED PER THE INSTRUCTIONS RECEIVED WHEN PURCHASING THE PERMIT. I FURTHER UNDERSTAND THAT I am not guaranteed a parking space on the public street in front of my residence and/or neighborhood and that the parking privilege on the street is subject to a first come, first served basis subject to space available. This permit exempts me from the posted time limit within the boundaries of my approved residential neighborhood only. The residential neighborhood in which I am approved to park is indicated by the color on my permit. I may park only on streets within one block of my residence where signs are posted with the same color decal as my permit. Permits expire on December 31st annually and must be renewed at City Hall Annex, Parking Division, 90 Santa Rosa Avenue.

I, \_\_\_\_\_, the undersigned, declare that I have read and understand the "Residential Parking Permit Application and Residence Declaration Ordinance 2652 and 2752," and the "Residential Permit Instructions" and that I have possession of the above licensed motor vehicle(s). I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

APPLICANT SIGNATURE

DATE

PLEASE SEE REVERSE SIDE FOR THE LIST OF REQUIRED DOCUMENTS



PARKING DIVISION USE ONLY

RESIDENTIAL ZONE: Blue / Brown
REQUIRED DOCUMENTATION (reviewed and photocopied):
\_\_\_ Current CA Vehicle Registration \_\_\_ CA Driver License \_\_\_ Proof of Residence

Table with 5 columns: Registration Expiration Date, Residential Permit Number, Date Permit Issued, Receipt #, Issued By. Rows 1, 2, 3.

## **REQUIRED DOCUMENTS**

- 1) **COMPLETED RESIDENTIAL PARKING PERMIT APPLICATION**
- 2) **PROOF OF RESIDENCE** (provide one of the following):
  - Copy of lease/rental agreement, or
  - Letter from owner of property verifying your residence, or
  - Copy of a current PG&E bill, utility bill or residence phone bill addressed to you at address for which the permit is being requested,
  - Title/Escrow papers
- 3) **VALID CA DMV VEHICLE REGISTRATION:** A copy of the current registration for each motor vehicle needing a permit, maximum of three\* permits allowed. (If the registered owner is different from the resident, a letter is needed from the registered owner stating that you, the resident, have been authorized sole use of the motor vehicle.)  
  
*\*The number of permits allowed per residence varies by area; this information can be obtained through the Parking Division of Economic Development and Housing.*
- 4) **VALID CALIFORNIA DRIVERS LICENSE**
- 5) **PROCESSING FEE:** There is a \$20 fee per application. The \$20 fee applies to each permit if purchased or renewed separately. Make check or money order payable to the City of Santa Rosa.

The completed initial application and required documents must be processed in person at:

Economic Development and Housing, Parking Division  
90 Santa Rosa Avenue  
Santa Rosa, CA 95404  
Monday through Friday 8:00 AM to 5:00 PM  
Closed Holidays and Alternate Fridays  
(707) 543-3325