

**CITY OF SANTA ROSA  
BICYCLE AND PEDESTRIAN ADVISORY BOARD  
REGULAR MEETING  
July 15, 2010  
Minutes**

**1. CALL TO ORDER AND ROLL CALL**

Chairman Klassen called the meeting to order at 4:05 pm.

Present: Chair Klassen, Vice Chair Frye, Members Adams, Moulton, Rhodes, Stanley

Absent: Members Brown, Dadko, Jones

**2. APPROVAL OF MINUTES**

Member Stanley motioned to approve April Minutes, seconded by Frye. Motion carried 6-0.

Member Stanley motioned to approve May minutes as amended, seconded by Frye. Motion carried 6-0.

Chair Klassen motioned to approve June minutes, seconded by Stanley. Motion carried 6-0.

**3. COMMENT ON AGENDA ITEMS**

Comments from the public are noted under each specific agenda item. Non-agenda items appear under item 6.

**4. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**

None.

**5. REPORT ITEMS**

**5.1 Safe Routes to School**

Department of Public Works (DPW) Staff Nancy Adams completed an application to the state requesting Safe Routes to School program funding for the following improvements identified during a walking audit: 1. Kawana Elementary School - pedestrian flashing beacon at Meadow Way and Kawana Springs Road; adding a bike cage at the school; 2. Sheppard Elementary School on West Avenue near Delport Avenue – adding a crosswalk and pedestrian ramps; 3. Santa Rosa School District - College Avenue and Glenn Street – at the existing crosswalk, add overhead pedestrian flasher. Cost estimate for all three projects is \$379k.

Member Moulton motioned, and member Stanley seconded to support the Public Works recommendation and issue a letter of support for the proposed State Safe Routes to Schools application. Passed 5-0-1, with member Rhodes abstaining pending more information.

**BOARD COMMENTS:**

The Board generally all felt they would have liked to know what other locations had been considered for this funding, and been given more time to review, and

requested that further funding application recommendations be supported with more information.

Member Frye stated concerns about the safety of the crossing at College Avenue and Glenn Street, and whether a flasher would actually make it safer.

**PUBLIC COMMENTS:**

None.

**5.2 Humboldt Street Bike Boulevard Pilot Project – Sharrow Markings and Traffic Circle at McConnell Avenue**

On June 17, 2010, the Bicycle and Pedestrian Advisory Board (BPAB) asked staff to investigate the possibility of installing sharrow markings on Humboldt Street between College Avenue and 5<sup>th</sup> Street. The Department of Public Works (DPW) recommended not adding sharrow markings to this part of the Bike Boulevard. DPW Nancy Adams will take the Humboldt Street Bike Boulevard Pilot Project back to council the end of August and wanted further discussion on the motion last month regarding not removing the traffic circle and not reinstating the 4-way stop control at the intersection of McConnell Avenue and Humboldt Street. Ms. Adams suggested the McConnell Avenue and Humboldt Street traffic circle be revisited at the August BPAB meeting.

**BOARD COMMENTS on Sharrow Markings:**

Members asked clarifying questions regarding the length of the center line and frequency of the symbols involved through the curve of the road.

Member Moulton supports the sharrows because they indicate exactly where the bicyclists can ride and let the cars know, too.

Chair Klassen supports DPW; leave just the bicycle boulevard markings.

**BOARD COMMENTS on McConnell Avenue:**

Member Frye suggested using a colorized crossing like Cherry Street.

Member Adams supports the motion to not retain stops at McConnell.

Chair Klassen feels the 4-way stop at McConnell is fairly consistent with the other 4-way stops in the area.

Chair Klassen and the board agreed that this particular item should be revisited in August as an action item.

Member Stanley stated that if there is a petition with signatures against the Pilot Project in its entirety, it has never been shared with the Board.

**PUBLIC COMMENTS:**

Patricia Foster – asked if the sharrows change the liability of drivers to have that information or not have the information – the cars probably don't know what the symbols mean. The signs might make the cars more culpable knowing that the bicyclist is in the right position. Ms. Foster supports the 4 way stop and appreciates that staff has made an effort to meet the needs of the neighborhood

and the market. She has a petition with many signatures against the bike boulevard in its entirety.

Michael Eunice wanted to remind the board that the purpose of the blvd. is to reduce vehicle traffic to make it safer for bicyclists and pedestrians. Mr. Eunice feels diverters would solve all the issues and the City wouldn't need to put in speed humps, etc.

### **5.3 Bicycle and Pedestrian Master Plan (BPMP) Update**

Transit Department Staff Fabian Favila gave an update on the Master Plan to the Board. The update included how he has been spending his time on the edited documents and getting the monies reallocated for the grant that funds the Master Plan. Until the grant is reallocated, work on the Master Plan is delayed. Reallocation is anticipated to be received July 28th. Due to time constraints and all the administrative tasks related to the Master Plan, it does not appear he will be able to complete Ch.6—Best Practices and Design Guidelines. Also, Mr. Favila reported that the draft environmental report has been completed and will be released in conjunction with the Master Plan. He also has been coordinating with the Citywide Creek Master Plan (CCMP) staff and has inserted language to strengthen reference the CCMP in the BPMP.

Mr. Favila stated that he has received individual board member comments about what they would like to see in the BPMP update and referenced the Board Advisory Notes he distributed to Board in May. This "Board Advisory Notes" handout was the basis of Chair Klassen's comments. Member Frye has also made individual comments. Member Moulton asked that all individual comments be made available to Board members for review. Member Stanley said that it is important that the comments reflect the Board's and not individual member comments. Fabian agreed and said he would re-distribute comments received from Board members to date, for discussion at next month's meeting. Based on the Board's discussion of the individual comments, the Board may want to prepare a letter to the City Council summarizing their comments and position on the Master Plan. Fabian informed the Board that now is the time to discuss the issues/comments with staff and have an informative discussion, prior to the Plan going to the Planning Commission, and City Council for BPMP approval.

Mr. Favila will re-distribute comments received from Board members to date, and will prepare a staff report for next month's meeting. He will additionally bring the bicycle network map to the next meeting as requested by Chair Klassen.

## **6. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Lois Fisher: an urban designer submitting an idea that has come out of the SMART station. The north center of the SMART station has recently moved from Range Avenue to near the Kelly-Moore site. The design is a more transit-oriented development and puts apartments in the Coddington parking lot and would make it an urban area. This impacts the JC pedestrian bridge over highway 101 location, and would be moved north. Ms. Fisher is interested in knowing whether or not there is any excitement over this idea.

Jeff Cyphers from Coddling is excited about the idea of the new bridge. Cost is less than original overcrossing at Bear Cub Way. Coddling has acquired the property on both ends of the path, and it is a shorter path to the train station and would cost less to build.

Julie Donaho – Board of AIA. Showed a drawing of the concept of the bridgeway and discussed the proposed development.

Peter Hendrickson member of the AIA – wanted to launch the idea as the Bicycle and Pedestrian Master Plan is being finalized. Feels this could be a valuable inclusion. There has been redevelopment in northwest Santa Rosa due to the SMART train, and would like to get support from the community and keep the board in the loop.

Charlene Burke – heard that parking would not be affected on Humboldt Street in the Master Plan.

Bill Halucek – brought a situation to the City Council last week and was asked by the Council to defer the matter to the BPAB. There is an issue about striping on Stony Point Road, and the biking community in southwest Santa Rosa feels it was done incorrectly. Mr. Halucek read aloud a letter from the City and showed a picture of what many bicyclists feel should have been done with the striping.

#### **7. CHAIR/BOARD MEMBERS' ANNOUNCEMENTS**

Chair Klassen announced that he and Member Frye attended a meeting concerning possible street closures to automobiles on Sundays, possibly next year.

Member Moulton announced there will be a webinar on Bicycle Boulevards on Wednesday, July 21<sup>st</sup> at 12:00 pm. The Bicycle Coalition will be airing the webinar.

#### **8. STAFF ANNOUNCEMENTS**

DPW Staff Nancy Adams will not be attending the August meeting.

#### **9. ADJOURNMENT OF REGULAR MEETING**

Hearing no further business, Chair Klassen adjourned the meeting at 5:55 p.m.