



## DOYLE ADVENTURE CAMP INFORMATION LETTER SUMMER 2009

**GREETINGS FROM THE DOYLE ADVENTURE CAMP STAFF!!** We are excited to be spending a week of fun, excitement, exploration and learning with your child. We would like to take this opportunity to familiarize you with our exciting day camp program and provide you with some information which should help make your child's camp week a memorable one.

**SCHEDULE:** Doyle Adventure Camp is located at Doyle Park(The clubhouse is accessible from Hoen Frontage Road, between Sonoma Ave. and Farmers Lane). Camp runs Monday through Friday, beginning at 10:30 a.m. and ending at 5:15 p.m. Please send a healthy sack lunch each day with your child for an active schedule because we get lots of exercise at camp- hiking, swimming, games and field trips. Healthy foods such as carrots, celery sticks, yogurt and fruits will really help keep your child going! Mondays normally will be spent in camp at Doyle Park. Wednesdays and Fridays we will take CityBus and spend the day swimming at the Ridgway Swim Center. Tuesdays and/or Thursdays we will be traveling by CityBus or Laidlaw on different exciting field trips to a variety of local destinations. Campers are to be dropped off and picked up at the Hoen Avenue entrance of Doyle Park, near the Clubhouse. **Please be prompt with all drop off/pick up times. We will be enforcing a \$5.00 late fee for every 15 minutes you are late in picking up your child.**

**MONDAY MORNING CHECK-IN:** Please allow a few extra minutes on Monday morning to check-in your child. Monday is the only day this is necessary. We need to set your child up with her/his assigned group, confirm emergency information, and your child's counselor will have a few questions to ask parents directly.

**EXTENDED HOURS:** For those parents who prefer longer hours, we offer Extended Hours from 7:45 a.m. until 10:30 a.m., when our regular camp day begins. There is an additional \$45.00 fee for this service. **You must register one week in advance for the extended hours service.**

**REQUEST A FRIEND:** You may request to be grouped with a friend; however, in order for requests to be considered **BOTH campers must request each other at the time of registration. We will do our best to accommodate one request, but we cannot guarantee it. In an effort to reduce the hectic nature of Monday morning registration, we will only honor requests that have been made in advance.** We do ask that the children be of similar ages (within a year of each other). If you would like to make a request after you have registered your child, call the Recreation Department (543-3282) and we will add this information to your child's enrollment form.

**SWIM DAYS:** The Ridgway Swim Center has two swim areas that are designated for the campers: one area for beginners and one for intermediate/advanced. ***For the safety of your child and others, each camper's swim skills will be tested the first day and they will be placed in the appropriate pool according to their swimming abilities. If you have questions or concerns regarding your child's swim test, please contact Ryan Shepherd at 543-3428.*** In addition, you must be 48" tall to use the water slide. Please inform your child's counselor of any swimming requests you may have. We will swim on Wednesdays and Fridays from 12:30 - 4:00 p.m. (Note: flotation devices are not allowed in the Ridgway Pool).

**CAMPER T-SHIRTS:** Campers will receive one t-shirt during the summer for participating in Doyle Adventure Camp. Additional t-shirts can be purchased at Steele Lane Community Center for \$5.00.

**LOST AND FOUND:** As we all know, children occasionally lose track of their belongings. We help out as best we can, but with 60 campers it can be quite an adventure. We ask that you label **everything** your child brings to camp with cloth name-tags, puffy paints, indelible ink, etc., including backpacks, duffle bags, towels, sunscreen, lunch bags, etc. Please do not send anything valuable such as electronic games or portable radio/CD players to camp. There will be an on-site lost and found. If necessary, please see the Camp Director or Assistant Camp Director for assistance. Any items left over three weeks will be donated to a non-profit organization or thrown away.

**PHOTOS:** *Rec & Parks* staff reserve the right to photograph activities and program participants for potential promotional use. All photos will remain property of *Rec & Parks* and may be used for publicity or promotional purposes only. If anyone should not be photographed, contact the Camp Coordinator at 543-3428.

**“BEHAVIOR MANAGEMENT”:** Our goal is to provide a safe and fun environment for each child involved at Doyle Adventure Camp. We are committed to your child and will do all that we can to help them have a good experience. We do reserve the right, however, to remove a child from the camp program if their behavior becomes too disruptive. If your child has a potential behavior problem that we can assist with, or should be aware of, please inform us at least one week in advance. Contact the Camp Coordinator at the Recreation Department (543-3428). It would also be helpful to speak with your child’s Camp Counselor when you check in on Monday morning.

**ACCOMMODATION REQUEST:** If you or your child has a **special** need or accommodation request, please contact the Camp Coordinator at the Recreation Department (543-3428) at least one week prior to the camp. Every effort will be made to accommodate your request.

**TAX ID NUMBER:** To write off your day care expenses, please save your receipt and use the Santa Rosa Recreation and Parks Tax ID number: **#94-6000428**.

**REFUND POLICY:** Please note the Santa Rosa Recreation and Parks Department refund policy. A 25% cancellation fee will be charged if request is received less than 7 days prior to the start of camp session. **No refunds will be issued on after the Thursday prior to the camp session.**

**\*\*\*THINGS TO BRING \*\*\* THINGS TO BRING \*\*\* THINGS TO BRING \*\*\*\*\* THINGS TO BRING \*\*\***

Everyday

- closed-toe shoes, tennis shoes, hiking boots (no sandals, please!)
- bag lunch (**label!!!**)
- sweatshirt or sweater (**label!!!**)
- sunscreen (please apply to your child prior to drop off at camp.)

Wednesday and Friday (**label** all items!!!)

- swim suit
- towel
- sunscreen (on swim days campers will be given reminders to apply their own sunscreen. **Staff is not responsible for sunscreen application.**)

(Note: Flotation devices are not allowed at the Ridgway Swim Center)

*Any information that is unique or necessary for special activities or field trips will be sent home Monday afternoon with your camper.*