



## CODE INVESTIGATION REQUEST FORM

### COMPLAINT DETAILS

Address to be Investigated (List business name and address if commercial or non-residential):

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Nature of Complaint – Please be specific:

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**COMPLAINANT INFORMATION (REQUIRED)**

- *The City does not accept anonymous complaints*
- *Only one complaint investigation per complainant may be accepted*
- *Complaint may apply to one parcel only*
- *Complainant must be resident of the City of Santa Rosa, own property within the City or operate a business in the City.*
- *Requests for case information updates may be made by calling 707-543-3198.*

Name (Please print): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address (optional) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Office Use Only**

Received by: \_\_\_\_\_

Date: \_\_\_\_\_