

**SANTA ROSA FIRE DEPARTMENT
FIRE PREVENTION BUREAU STANDARD**

July 1, 2010



**Commercial and Multi-Family Dwellings
Addressing**

Purpose

This Information Bulletin is being provided in order to establish clear policy with respect to the identification of premises. This Information Bulletin is intended to provide direction for a means of displaying approved address numbers on buildings in a consistent location, size, style, contrasting colors and means of illumination, so as to ensure rapid identification of a particular location in the event of an emergency. Address number and all other signs must also be approved by the Community Development Department.

REQUIREMENT SUMMARY – FREQUENTLY REFERENCED REQUIREMENTS

ALL ADDRESSES: The format and location must be approved by the Fire Department.

LOCATION: Address numbers shall be located on the high point corner of the building facing the address side of the building. See diagram below.

ILLUMINATION: Address numbers shall be illuminated, internally or externally, during night time hours.

COLOR: Address numbers shall contrast the background color.

COMPLEX DIRECTORY: Where two or more buildings are set back off the street in excess of 150-feet, an illuminated complex directory shall be provided at the main entrance to the site.

COMMERCIAL PROPERTIES: 12-inch building numbers with a 2-inch minimum stroke. 6-inch suite numbers, with a minimum .5 inch stroke, shall be located on the front and back doors.

MULTI-FAMILY RESIDENTIAL: 12-inch building numbers with a 2-inch minimum stroke. 6-inch directional numbers shall be visible from the walkway. Individual unit numbers shall be a minimum of 4-inch numbers.

SINGLE-FAMILY RESIDENTIAL: 4-inch building numbers.

COMMERCIAL AND MULTI-FAMILY RESIDENTIAL BUILDINGS OVER THREE STORIES OR 40 FEET IN HEIGHT, OR MORE THAN 15,000 SQUARE FEET: Roof-top address sign required, 24-inch site numbers.

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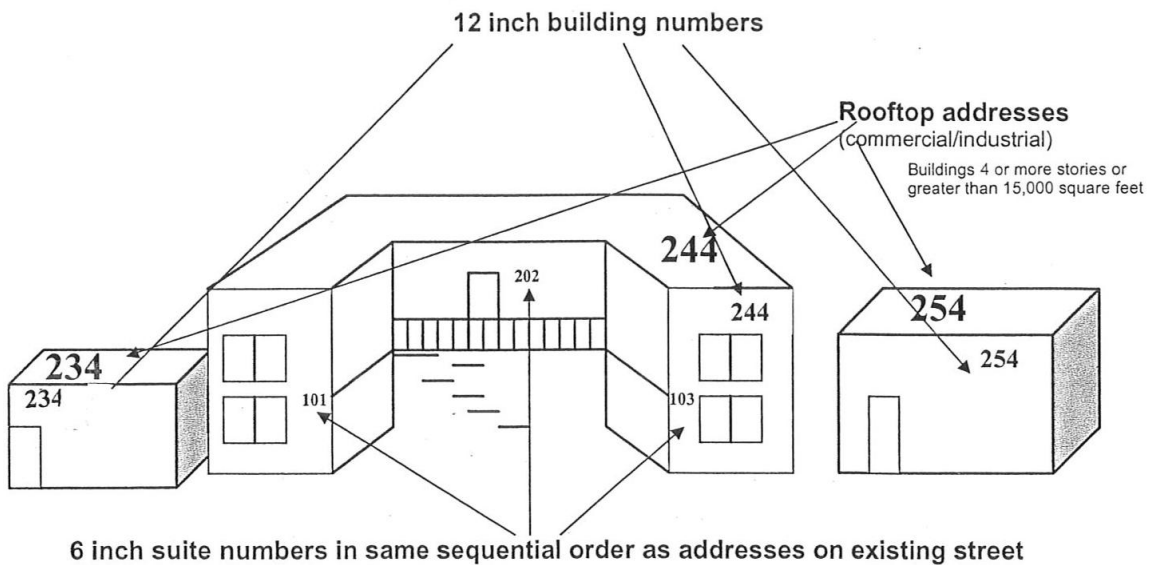


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EXAMPLES

Industrial/Commercial/Office Addresses

(example of multiple buildings on the same street)



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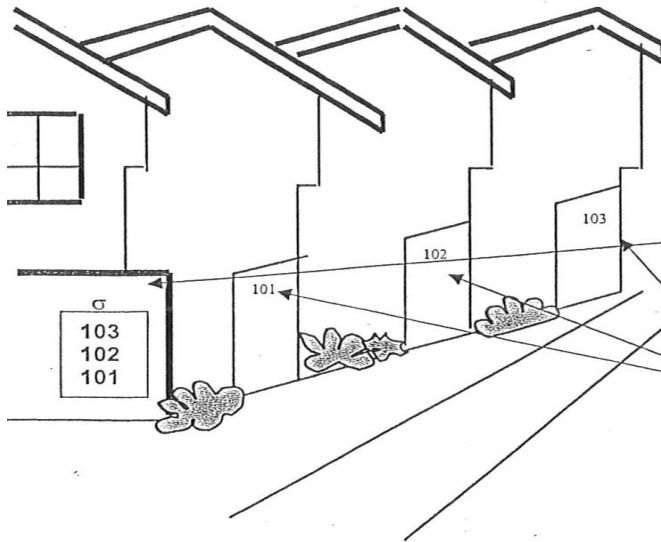
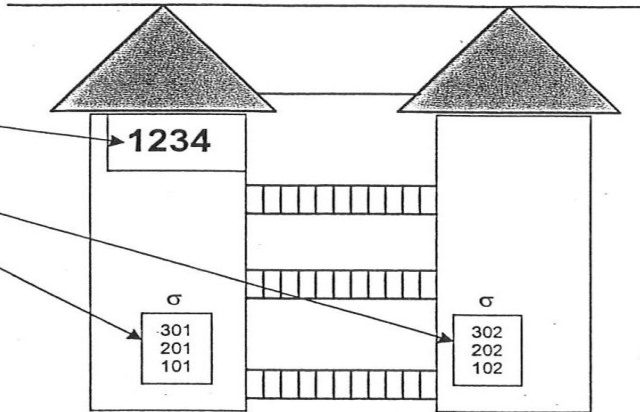
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Multi-Family Dwellings

12 inch Building numbers
6 inch Unit numbers



6 inch numbers visible from walkways

3 inch numbers on individual unit doors