



ADA Community Advisory Committee Meeting *MINUTES*

Date: October 24, 2007

Time: 10:00 a.m. to Noon

Place: Finley Center Auditorium

Community Advisory Committee Members

David Benson, Becoming Independent

Vaughn Held, CRI

Margo Merck, Community Housing Development Corporation

Shirlee Zane, Council On Aging

City Staff Members

Mardell Morrison, ADA Coordinator

Molly Dillon, City Attorney's Office

Steve Dittmer, Public Works

Robert Sprinkle, Public Works

Rich Hovden, Parks & Recreation

Paul Hess, Emergency Preparedness Coordinator - COPE Program Manager

James Zboralske, Police Department

Nick Sensley, Police Department

Leffler Brown, Fire Department

Michael Whitaker, Chief Building Official

Mirella Stevens, Risk Management

1. INTRODUCTIONS
2. SIDEWALK SURVEYS - Shirlee Zane
Shirlee led a discussion of a survey form that is being developed by the Mayor's Senior Committee. The purpose of the form is to help to gather citizen input, with a target audience of seniors and citizen's who are disabled, for conditions that they would like to see addressed in the City's Capital Improvement Planning and Budgeting process. The City will consider whether to post on the City's ADA Web site once its final form has been approved by the Mayor's Senior Committee.
3. BUILDING PERMIT PROCESS REQUIRING ADA STANDARDS - Michael Whitaker, Assistant Director of Community Development/Chief Building Official, explained his role of helping the City with ADA access requirements to

assist both with City owned buildings as well as for private development. Through the permit approval process for compliance with California Title 24 accessibility standards , he shared excerpts from the 2007 California Building Code and a form that he developed for his division to help determine when a project may be exempt from the State Title 24 improvement requirement due to unreasonable hardship consistent with State Law.

4. REVIEW OF THE CITY'S CURRENT ADA GRIEVANCE PROCEDURE & ITS USAGE SINCE ADOPTION IN JANUARY 2006 - Mardell Morrison gave out the Web site and a hard copy of the grievance procedure and a summary of complaints/requests received over the past two years. The grievance procedure is posted on the City's Web and a Citizen can also request a hard copy by calling Mardell at (707) 543-3037.
5. CAPITAL IMPROVEMENT BUDGET OVERVIEW AND SCHEDULE - Mardell gave a brief overview and handouts of the summary pages of the CIP budget. She reminded the group that the public hearing would most likely be in mid January 2008. Margo Merck suggested that a list of areas requested through Mardell in the ADA Barrier Removal request process be provided to the CIP committee for consideration in the next budgeting process. Mardell will put together a draft and send to the committee and the Risk Manager for approval.

Meeting Adjournment 12:00 p.m.