
City of Santa Rosa Community Advisory Committee

Minutes of February 7, 2005 ADA Community Advisory Committee Meeting
Finley Community Center, Willow Room

Community Members present:

Larry Henzerling, CRI
Jennifer Frazier, Earle Baum Center of the Blind
Margo Merck, Community Housing Development Corporation
Paul Bell, Becoming Independent
Shirlee Zane, Council on Aging

City Staff Members present:

Caroline Fowler, City Attorney's Office
Greg Scoles, City Manager's Office
Karen Walker, Human Resources
Charlie Hammond, Fire Department
Ed Buonaccorsi, Administrative Services
Steve Kroeck, Public Works Department
Mark Sloat, Public Works Department
Rob Sprinkle, Public Works, Department

MIG Staff Members present:

Susan Goltsman
Laurel Kelly

AGENDA

1. Introductions
2. Review of City of Santa Rosa Department-Specific Policies
 - a. Department of Human Resources
 - b. Fire Department
 - c. Administrative Services
 - d. Public Works Department
 - e. City Attorney's Office
 - f. Office of the City Manager
3. Public Comments
4. Report Backs
5. Adjournment

1. INTRODUCTIONS

2. REVIEW OF CITY OF SANTA ROSA DEPARTMENT-SPECIFIC POLICIES

A. DEPARTMENT OF HUMAN RESOURCES

Next steps:

- Committee members expressed no objections or changes to the transition plan for this department.

Public comment:

- The pool at City Hall near the entrance to the Department of Human Resources does not have a means of preventing people from falling or rolling into it.

B. FIRE DEPARTMENT

Next steps:

- Committee members made several suggestions for additions to the transition plan for the Fire Department:
 1. Add a note to the City's Fire Department's webpage "If you have difficulty, walking, seeing, hearing, or other special needs, contact the Fire Department at _____", provide a link to the Office of Emergency Services on the website, and also include this notice on water bills.
 2. Explain and publicize the Fire Department's premise information file program.
 3. Provide Fire Safety Officers with identification information in Braille so that they can properly identify themselves to people with visual disabilities.
 4. To facilitate communication in an emergency with people with hearing impairments, Fire Safety Officers should carry the following equipment: paper and pencil (for people with no visual disabilities) and ready-made cards with emergency information in Braille (for people who also have visual disabilities). (It was noted that the Fire Department has these cards and does use them.)

C. ADMINISTRATIVE SERVICES

- Jennifer volunteered to assist the City in assessing screen reader equipment for people with visual disabilities.
- Jennifer suggested that the City's web designer for the ADA website contact the Earle Baum Center for assistance in improving the site for use by people with visual disabilities.

Next steps:

- Committee members expressed no objections or changes to the transition plan for this department.

Public comment:

- Accessible path of travel signage is non-existent at the City Annex.

D. PUBLIC WORKS DEPARTMENT

- Committee members suggested that the City investigate the possibility of videotaping the ADA compliance workshop for ECA members.

Next steps:

- Committee members made several suggestions for additions to the transition plan for the Public Works Department:
 1. Establish a pedestrian detour standard.
 2. Require all contractors to provide the City with written confirmation that they understand the requirements of the ADA as part of the Encroachment Permit.
 3. Provide a link on the ADA website to the school traffic safety and pedestrian needs reports.
- The City will solicit more information from the public in identifying access problems related to construction.

Public comment:

- Where do you send written comments on the budget for curb ramp and sidewalks improvements? Caroline will send this information to the Committee and interested members of the public.

E. CITY ATTORNEY'S OFFICE**Next steps:**

- Committee members suggested putting a notice regarding barrier access days on the City's ADA website.

F. OFFICE OF THE CITY MANAGER**Next steps:**

- Committee members expressed no objections or changes to the transition plan for this department.

3. OPEN PUBLIC COMMENT

- The sidewalk at Maple Avenue is dangerous.
- Are painted routes acceptable as an emergency measure?

4. REPORT BACKS

- Revise the January 18, 2005 minutes as noted: (revised minutes attached)
 - Page 3: Remove the sentence "The City mentioned that regular transportation service does not exist as well, and that transportation issues are not necessarily ADA issues."
 - Add Bonnie, Irma, and Roberta to the website subcommittee.
- Next meeting: February 23, 2005 1-4 pm